



Ruan Lanihorne Parish Council

Minutes of the Annual Council Meeting of Ruan Lanihorne Parish Council held at Ruan Reading Room on Tuesday 21st May 2024 at 7.30pm

Present: Councillors: G. Cairns, A Dundon, P Farr, C Martin
(Chair), S Paull & T Robinson

In Attendance: Tomas Hill (Clerk), Cllr German CC and 5 members of
public

The meeting commenced at 19:43.

47/24 ELECTION OF CHAIRMAN FOR PARISH YEAR 2024/2025

Cllr Paull proposed, Cllr Farr seconded and the Council **resolved** to elect Cllr Martin as Chairman for the Parish Year 2024/2025.

48/24 CHAIRMANS REPORT

The Chairman's Report from the Annual Parish meeting is reproduced below for completeness:

"At the Annual Parish Council meeting in May 2023, I was elected to continue a Chairman as was Mr John Adams to continue as Vice Chairman. The remaining Parish Councillors remained in place.

The Council aims to consider and act in the most beneficial way for all parishioners, we also consider and give recommendations for the various planning applications that are presented to the Parish Council.

During the summer WiFi was enabled and working in the Reading room by courtesy of Miss Holly Ledson, this will help people to stay connected during meetings and the Reading room to be useful.

During the Summer a Coronation plaque was installed next to the Damson plum tree in honour of King Charles III.

Also, in the summer Councillors observed that the new trees planted in 2023 along the edge of the Saltings which replaced those with Ash die back were all in leaf and growing well. We also noted another 12 trees that required removal as they were dead and could be a safety problem along the roadside. This work was very kindly undertaken by volunteers and new native saplings were provided by the REACT nursery and planted with environmentally friendly tree guards. The wood was distributed within the Parish.

The Parish council are extremely grateful to the many volunteers who help enormously during the year, in particular Mr and Mrs Hughes, Mr Peter Wasley

Ruan Lanihorne Parish Council

and our Councillors. The Council have adopted a Risk assessment policy for all volunteers.

We have had some difficulties in the maintenance of our footpaths and rights of way and the Councillors have, as a group walked all the footpaths during the winter and we all now have a clearer idea of improvements needed. The footpath officer has been informed and volunteers will assist.

The Parish Council have started work this year to improve the Car park opposite the Reading room. A fir tree has been removed and a drain inserted across the car park, more recently top soil has been removed and graded compacted aggregate has been applied to improve drainage this should make 1 the area still a visually pleasant area but much less muddy in the winter for cars.

The disabled access to the Reading room is being finally completed this week, the ramp was in place by August but the railings were extremely delayed by the metal fabricator. Mr Steve Cawrse the builder employed by the Parish Council is hoping change the door this week to enable full wheelchair access.

During the summer proposals for a 20-mph limit through Ruan Lanihorne were published by Cornwall Council these speed limits are now instated and we encourage everyone to drive at the new speed limit. The 40-mph extension in Ruan High Lanes from the plant centre to Poppy cottage is now instated.

At the end of November, the Clerk to the Parish Council had the opportunity to apply for Community Capacity funding for energy audits for a collective of six community buildings within the Ruan River and Tresillian River catchment which was successful. He also made a Community Capacity fund application for landscaping design to improve the area of ground between the car park and Pedlars row to become more of a public space. This has been approved and a landscape design for consultation can be developed.

We are actively trying to improve our communication with parishioners apart from our website by inserting regular reports in the Roseland magazine many thanks to Councillor Robinson. This is particularly helpful since the road closure between Tregony and Ruan Lanihorne to keep Parishioners informed about the Highways timetable for repair which should commence next month. This is a significant repair but hopefully will stand the test of time and environmental challenges.

I would like to thank our clerk Mr Tomas Hill for his work over the year and for the constant support of all Parish Councillors whose work is invaluable”.

The Council duly noted the report.

Ruan Lanihorne Parish Council

49/24 ELECTION OF VICE-CHAIRMAN FOR PARISH YEAR 2024/2025

Cllr Cairns proposed, Cllr Dundon seconded and the Council **resolved** to elect Cllr Adams as Vice-Chairman for the Parish Year 2024/2025.

50/24 APOLOGIES FOR ABSENCE

Cllr Adams submitted his apologies due other commitments.

Cllr Dundon proposed, Cllr Cairns seconded and the Council **resolved** to accept his apologies.

51/24 DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

52/24 PUBLIC PARTICIPATION

A member of public wanted to know whether members of the public were abiding to the 20-mph. It was felt that most were except cyclists, delivery drivers and agricultural vehicles.

A member of the public spoke about the planning application and were advised to make comments on the Planning Portal.

53/24 CORNWALL COUNCILLOR

Cllr German CC reported the imminent commencement to works scheduled to commence on the 4th June with a provisional 8 week build on the currently closed section of highway just below Porters.

54/24 REVIEW OF COUNCIL'S MEMBERSHIP OF OUTSIDE BODIES

The Clerk highlighted membership to the Cornwall Association of Local Councils (CALC).

Cllr Farr proposed, Cllr Paull seconded and the Council **resolved** to continue membership with the Cornwall Association of Local Councils (CALC).

55/24 APPOINTMENT OF MEMBERS TO OUTSIDE BODIES

Councillors considered appointments to the Roseland and Truro Community Area Partnership and Police Liaison Meeting.

Cllr Farr proposed, Cllr Dundon seconded and the Council **resolved** for Cllr Cairns to continue as the Council's membership of Police Liaison Group and for Cllr Robinson to represent the Council on the Roseland and Truro Community Area Partnership with Cllr Martin to act as deputy.

Ruan Lanihorne Parish Council

56/24 CONFIRM APPROVED STANDING ORDERS, FINANCIAL REGULATIONS, CODE OF CONDUCT AND OTHER POLICIES

The Clerk noted that the Financial Regulations needed updating.

Cllr Dundon proposed, Cllr Robinson seconded and the Council **resolved** to approve the Standing Orders, Financials Regulations and all other policies.

57/24 REVIEW INVENTORY OF LAND AND ASSETS

Councillors considered the Fixed Asset Register. The Clerk noted the additions of the Charles III Coronation slate plaque and Lifebuoy and cover for Ruan Quay.

Cllr Robinson proposed, Cllr Cairns seconded and the Council **resolved** to agree the Fixed Asset Register.

58/24 REVIEW OF INSURANCE COVER

Councillors considered the adequacy of insurance cover and considered renewal options noting that the Clerk had made changes to the insured values.

Councillors made further minor amendments.

Cllr Cairns proposed, Cllr Robinson seconded and the Council **resolved** to agree the 3-year term subject to the identified minor amendments.

59/24 MINUTES OF AN EXTRAORDINARY COUNCIL MEETING

Cllr Dundon proposed, Cllr Robinson seconded and the Council **resolved** to approve the minutes of the meeting held on Thursday 21st March 2024 as a true and accurate record of the meeting.

60/24 MATTERS ARISING FROM THE MINUTES

Per 131/23, works to the car park had been completed.

Per 13/24 and 36/24, the energy audit for the Reading Room would be undertaken on the 23rd May 2024.

Per 14/24, the Clerk reported that the grant application for the public open space had been successful.

Per 28/24, the site meeting at Porters was held.

Per 45/24, PA24/01434 Change of use from agricultural yard area to use for the siting of self-storage containers as extension to existing storage business - Trethewey Barns TR2 5TH – approved with conditions.

Ruan Lanihorne Parish Council

61/24 CORRESPONDENCE

As per usual, the Clerk had circulated various correspondence to Councillors between meetings.

62/24 PLANNING

Councillors considered the following application:

PA24/02597 Removal of existing covered parking/decking structure at rear of public house and construction of a two-storey living accommodation for staff use. The Kings Head Public House Ruan Lanihorne TR2 5NX

Cllr Cairns proposed, Cllr Dundon seconded and the Council **resolved** to object due to inaccurate plans incorrectly showing the size of existing building, privacy issues with the bi-fold doors overlooking the neighbouring property and discrepancies with the application as it does not correctly show the proposed sewage discharge into the Ruan River. As a new build foul sewage should not be discharged into the Ruan River.

63/24 HIGHWAYS AND PUBLIC RIGHTS OF WAY

Cllr Martin felt that the potholes have been addressed.

Following advertisement of a tender in the Roseland Magazine in relation to the Local Maintenance Partnership, no interest was received.

Cllr Farr proposed, Cllr Dundon seconded and the Council **resolved** for a collective to undertake the work and overseen by Cllr Paull.

64/24 INTERNAL AUDITOR'S REPORT

Cllr Cairns proposed, Cllr Robinson seconded and the Council **resolved** to receive and note the Internal Auditor's Report for 2023/2024 and reappoint for the following year.

The Council thanked Melissa Kelly for her work.

65/24 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023/2024

Cllr Robinson proposed, Cllr Cairns seconded and the Council **resolved** to approve the Certificate of Exemption.

66/24 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023/2024

Cllr Farr proposed, Cllr Dundon seconded and the Council **resolved** to agree and sign the Annual Governance Statement.

Ruan Lanihorne Parish Council

67/24 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023/2024
Cllr Farr proposed, Cllr Dundon seconded and the Council **resolved** to agree and sign the Accounting Statements.

68/24 DIRECT DEBITS
The Clerk reported that a Direct Debit was currently set up for Pennon Water Services (paid quarterly dependent on bill) and EDF Energy and NEST on a monthly basis.

Cllr Farr proposed, Cllr Cairns seconded and the Council **resolved** to agree the direct debits for 2024/2025.

69/24 REGULAR PAYMENTS
The Clerk reported that all regular payments were salary related.
Cllr Dundon proposed, Cllr Robinson seconded and the Council **resolved** to agree the regular contractual payments for 2024/2025.

70/24 FINANCE
The Clerk presented a monthly budget monitoring report dated the 21st May 2024 which was duly noted.
Cllr Farr proposed, seconded by Cllr Robinson and the Council **resolved** to sign payments per the May budget monitoring report inset box entitled 'payments for authorisation' to the total sum of £1,775.62.

71/24 RUAN READING ROOM
The railings for the disabled access had been installed. The disabled door would be installed immediately.
Cllr Dundon proposed, Cllr Robinson seconded and the Council **resolved** a resolution of thanks to the volunteers for the work to the car park.

72/24 DEFIBRILLATORS
The Council discussed an email that had been received.
The Ruan Social Group had fund raised for the replacement of the defibrillator in Ruan Lanihorne village and felt that the Council should replace them. The defibrillators at Ruan High Lanes and Treworga required replacement.
Councillors discussed the issue.

Ruan Lanihorne Parish Council

Cllr Martin proposed, Cllr Robinson seconded and the Council **resolved** for Cllr Paull to seek donations from residents of Treworga and Ruan High Lanes.

73/24 REACT

The Council discussed the extensive REACT report that had been received.

Cllr Martin felt that a working group could review the documentation.

Cllr Cairns proposed, Cllr Paull seconded and the Council **resolved** for Cllr Dundon, Cllr Martin and Cllr Robinson to form an informal working group.

74/24 REPORTS FROM MEETINGS ATTENDED BY COUNCILLORS

Cllr Martin attended the Roseland and Truro Partnership meeting and highlighted the Community Health and Wellbeing posters.

75/24 FUTURE AGENDA ITEMS

The following matters are to be included as an agenda item at the next meeting:

Defibrillators
Chairmans Allowance
Working Group update
Assets review

76/24 SCHEDULE OF MEETINGS FOR 2024/2025

July 23rd 2024

September 17th 2024

November 19th 2024

January 21st 2025

March 18th 2025

May (to be determined due to election year)

Councillors considered the dates for meetings with delegation to Clerk to make changes.

Cllr Dundon proposed, Cllr Robinson seconded and the Council **resolved** for delegation to the Clerk to make changes.

The meeting closed at 21:34.

Signed as a true record of the meeting

Chair