



Ruan Lanihorne Parish Council

Minutes of the Meeting of Ruan Lanihorne Parish Council held at Ruan Reading Room on Tuesday 2nd January 2024 at 7.30pm

Present: Councillors: J Adams, G. Cairns, A Dundon, C Martin (Chair), S Paull & T Robinson

In Attendance: Tomas Hill (Clerk)

1/24 APOLOGIES FOR ABSENCE

Cllr Farr submitted her apologies due to a fracture and was not able to physically attend.

Cllr Paull proposed, Cllr Adams seconded and the Council **resolved** to accept Cllr Farr's apology.

2/24 DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

3/24 PUBLIC PARTICIPATION

None.

4/24 CORNWALL COUNCILLOR

Cllr German submitted his apologies due to attendance at a Gerrans Parish Council meeting concerning the MMO applications for seaweed farms in Gerrans Bay.

5/24 PLANNING

Councillors considered the following application:

PA23/06146 Formation of new access – Tregongra Ruan High Lanes TR2 5JR

Cllr Adams proposed, Cllr Dundon seconded and the Council **resolved** no objection.

6/24 MINUTES OF THE LAST ORDINARY COUNCIL MEETING

Cllr Paull proposed, Cllr Adams seconded and the Council **resolved** to approve the minutes of the meeting held on Tuesday 14th November 2023 as a true and accurate record of the meeting.

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7/24 MINUTES OF AN EXTRAORDINARY COUNCIL MEETING

Cllr Robinson proposed, Cllr Dundon seconded and the Council **resolved** to approve the minutes of the meeting held on Tuesday 28th November 2023 as a true and accurate record of the meeting.

8/24 MATTERS ARISING FROM THE MINUTES

Per 107/23, PA23/05839 Proposed use of the holiday unit as a dwellinghouse without compliance with Condition number 2 of permission PA24/02090/06/B dated 16 January 2007 – Carne Cottage Ruan High Lanes TR2 5NP – approved with conditions.

Per 129/23, Councillors sought an update concerning the completion of works for the Reading Room. The Clerk would send a formal email requesting an update and an estimate for completion of both the handrail and the disabled door.

9/24 CORRESPONDENCE

The Clerk received the following communication as a planning consultee from Cornwall Council:

“On 6th December 2023, the Government brought in regulations detailing increased statutory planning fees. Within these regulations and alongside changes to the statutory planning fees, we would like to highlight that the Planning Guarantee for non-major planning applications (including householder developments) has been reduced from 26 to 16 weeks. This means applicants may have their planning fee returned if a decision has not been made within 16 weeks of submitting their application and an extension of time has not been agreed.

Local Planning Authorities are expected to determine applications within the statutory timescales and in light of the above, it is important we receive timely responses to planning consultations. If you fail to respond within the 21 day consultation period, the case officer may proceed to decide the application in the absence of your advice, assuming that no response means that you have no comments to make.

It should be noted that whilst Local Planning Authorities still have the option of using extensions of time, the government has set out that these should only be used in exceptional circumstances. We would also draw your attention to the planning practice guidance ([\[http://Consultation%20and%20pre-decision%20matters%20-%20GOV.UK%20\(www.gov.uk\)\]Consultation and pre-decision matters - GOV.UK \(www.gov.uk\)](http://Consultation%20and%20pre-decision%20matters%20-%20GOV.UK%20(www.gov.uk)]Consultation and pre-decision matters - GOV.UK (www.gov.uk))) which sets out that statutory consultees should do all they can to meet the deadline for representation and that it should not usually be necessary for an extension to be proposed. In

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the current circumstances therefore, we must do all that we can do to ensure that applications are considered within the statutory time frame”.

The Clerk summarised that these changes, if adopted, will affect the Council's requests for extensions of time to consider the matter at the next scheduled meeting and will increase the likelihood of additional extraordinary council meetings.

10/24 HIGHWAYS AND PUBLIC RIGHTS OF WAY

The Council have not heard from the LMP contractor and the Council therefore consider that the contract is terminated.

Cllr Martin proposed, Cllr Adams seconded and the Council **resolved** to terminate the 3-year contract.

The Council will look to walk all of the public rights of way on the 13th of January 2024 using the Community Bus between each path.

Cllr Martin proposed, Cllr Dundon seconded and the Council **resolved** a budget of up to £50.00 for the Community Bus.

11/24 SALT BINS

A member of public had written to the Clerk informing him that the salt bins needed replenishment.

The Clerk had contacted CORMAC on the 7th of December 2023 to establish when and if they would replenish them. The Clerk understood that CORMAC will replenish the salt bins once a year and it is for the Parish Councils to facilitate any further top ups. On review of the Clerk's records, the Clerk considered that the replenishment was overdue. The Clerk would continue to press CORMAC for their replenishment but in the interim Councillors considered a temporary provision of salt prudent.

Cllr Adams proposed, Cllr Robinson seconded and the Council **resolved** to purchase 4 bags of salt.

12/24 DEFIBRILLATORS

Councillors considered the provision of replacement defibrillators and fund-raising options.

Cllr Martin highlighted that Ruan Social Group and parishioners are raising funds towards replacement defibrillators.

Cllr Robinson volunteered to draft and issue a letter to local businesses.

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Cllr Dundon proposed, Cllr Martin seconded and the Council **resolved** for Cllr Robinson to write to local businesses seeking funding.

13/24 COMMUNITY CAPACITY FUND

The Clerk highlighted the likely submission of a grant application by the Clerk for energy audits for a collective of six community buildings within the vicinity of the Ruan River and Tresillian River catchments (or variation thereof) made under St Clement Parish Council including the Ruan Reading Room.

Cllr Robinson proposed, Cllr Adams seconded and the Council **resolved** to note and support the grant application.

14/24 COMMUNITY CAPACITY FUND

Councillors considered submitting a grant application concerning land between Ruan Reading Room and Pedlars Cottage.

The application would be for design fees and the undertaking of a public consultation for ideas to improve the public open space.

Cllr Adams proposed, Cllr Robinson seconded and the Council **resolved** to apply for grant funding.

15/24 RISK ASSESSMENTS

Councillors reviewed the draft risk assessment for volunteers.

The Chair, Councillors and Clerk thanked Cllr Cairns for his work. This assessment is strictly for those volunteers on the list.

Cllr Martin proposed, Cllr Paull seconded and the Council **resolved** to approve the risk assessment.

16/24 COMMUNICATIONS

Councillors discussed improving communications with parishioners.

Cllr Robinson will continue to write in the Roseland Magazine to highlight the Council's work and produce flyers where appropriate.

17/24 PENSION PROVISION

The Clerk left the meeting and the Council considered pension provision options for the Clerk.

Cllr Adams proposed, Cllr Cairns seconded and the Council **resolved** to offer the Clerk a NEST pension with a 5% employer provision from the start of the next financial year.

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During the discussions it was also recognised that the Clerk's appraisal was overdue and this would be arranged.

18/24 FINANCE

The Clerk presented a monthly budget monitoring report dated the 2nd January 2024 which was duly noted.

Cllr Martin proposed, seconded by Cllr Adams and the Council **resolved** to sign payments per the January budget monitoring report inset box entitled 'payments for authorisation' to the total sum of £11.43.

19/24 REPORTS FROM MEETINGS ATTENDED BY COUNCILLORS

The Clerk reported that the next Police Liaison Group meeting was scheduled for the 15th of January 2024.

20/24 FUTURE AGENDA ITEMS

The following matters are to be included as an agenda item at the next meeting:

Asset Checks
Reading Room – disabled access project
Defibrillator update

The meeting closed at 21:19.

Signed as a true record of the meeting

Chair